Semester Proposal Rubric

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| **Introduction/**  **Project Charter** | **Proficient-6**  Need being addressed, problem definition, proposed solution, and deliverable are clearly defined. Clearly identifies who will benefit from the project and how including economically and adding capacity to organization. | **Basic-3**  Need being addressed, problem definition, proposed solution, and deliverable are ambiguous. Somewhat identifies who will benefit from the project and/or how including economically and adding capacity to organization. | **Unacceptable-1**  Need being addressed, problem definition, proposed solution, and deliverable are not identified. Does not identify who will benefit from the project and/or how including economically and adding capacity to organization. |
| **Current Phase of Project** | **Proficient-2**  Current phase in the design process is clear and precise with examples. | **Basic-1**  Current phase in the design process is ambiguous and imprecise or has no examples. | **Unacceptable-0**  Current phase in the design process is unclear and has no examples. |
| **Semester Goal** | **Proficient-2**  Semester goal is **S**pecific, **M**easurable, **A**ction-oriented, **R**ealistic, **T**ime-sensitive **(SMART).** | **Basic-1**  Semester goal is mostly **S**pecific, **M**easurable, **A**ction-oriented, **R**ealistic, **T**ime-sensitive **(SMART).** | **Unacceptable-0**  Semester goal is not **S**pecific, **M**easurable, **A**ction-oriented, **R**ealistic, **T**ime-sensitive **(SMART).** |
| **Semester Timeline** | **Proficient-6**  Semester timeline with description and milestones are **SMART**. | **Basic-3**  Semester timeline with description or milestones are not **SMART**. | **Unacceptable-1**  Semester timeline with description and milestones are not SMART. |
| **Tasks Description** | **Proficient-12**  Task descriptions provided for all tasks and are SMART | **Basic-6**  Task descriptions provided for all tasks and are not SMART | **Unacceptable-1**  Task descriptions not provided some tasks and/or not SMART. |
| **Spelling and Grammar** | **Proficient-2**  No spelling or grammar errors | **Basic-1**  Few spelling or grammatical errors | **Unacceptable-0**  Obvious spelling and grammatical errors |

**Notes:**